

EXTRACT FROM DRAFT MINUTES ORDINARY COUNCIL MEETING 28 MARCH 2018**14.13 CONSIDERATION AND EVALUATION OF THE 2016/2017 ANNUAL REPORT**

The proposal was unanimously accepted by Council.

RESOLVED

that Council approves the Oversight Report.

 4/04/2018 
MANAGER: COMMITTEES (MISS R P BREDEKAMP)


ACTING DIRECTOR: CORPORATE SERVICES (MR S E JAMES)


MUNICIPAL MANAGER (MR T BOTHA)

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**14.13 CONSIDERATION AND EVALUATION OF THE 2016/2017 ANNUAL REPORT****PURPOSE**

To submit the Oversight Report on the 2016/2017 Annual Report as prescribed by Section 129 of the Local Government: Municipal Finance Management Act No. 56 of 2003.

BACKGROUND

During the Council meeting of 31 January 2018, the Executive Mayor tabled the Annual Report for the 2016/2017 financial year as prescribed by Section 127 (2) of the Local Government: Municipal Finance Management Act No. 56 of 2003. In dealing with the tabled Annual report, Council resolved *inter alia*:

- (a) that the Annual Report for the 2016/2017 financial year attached as **Annexure "A"** to the agenda, **BE NOTED**;
- (b) that the Annual Report for the 2016/2017 financial year attached as **Annexure "A"** to the agenda, be referred to the Municipal Public Accounts Committee for further consideration and evaluation;
- (c) that as prescribed by Section 127(5) of the Local Government: Municipal Finance Management Act, No.56 of 2003 immediately after the annual report is tabled in Council in terms of subsection (2), the Accounting Officer of the municipality must-
 - in accordance with Section 21A of the Municipal Systems Act – make public the annual report; and invite the local community to submit representations in connection with the annual report, and
 - submit the annual report to the Auditor-General, the relevant Provincial Treasury and the provincial department responsible for local government in the province.

CONCLUSION

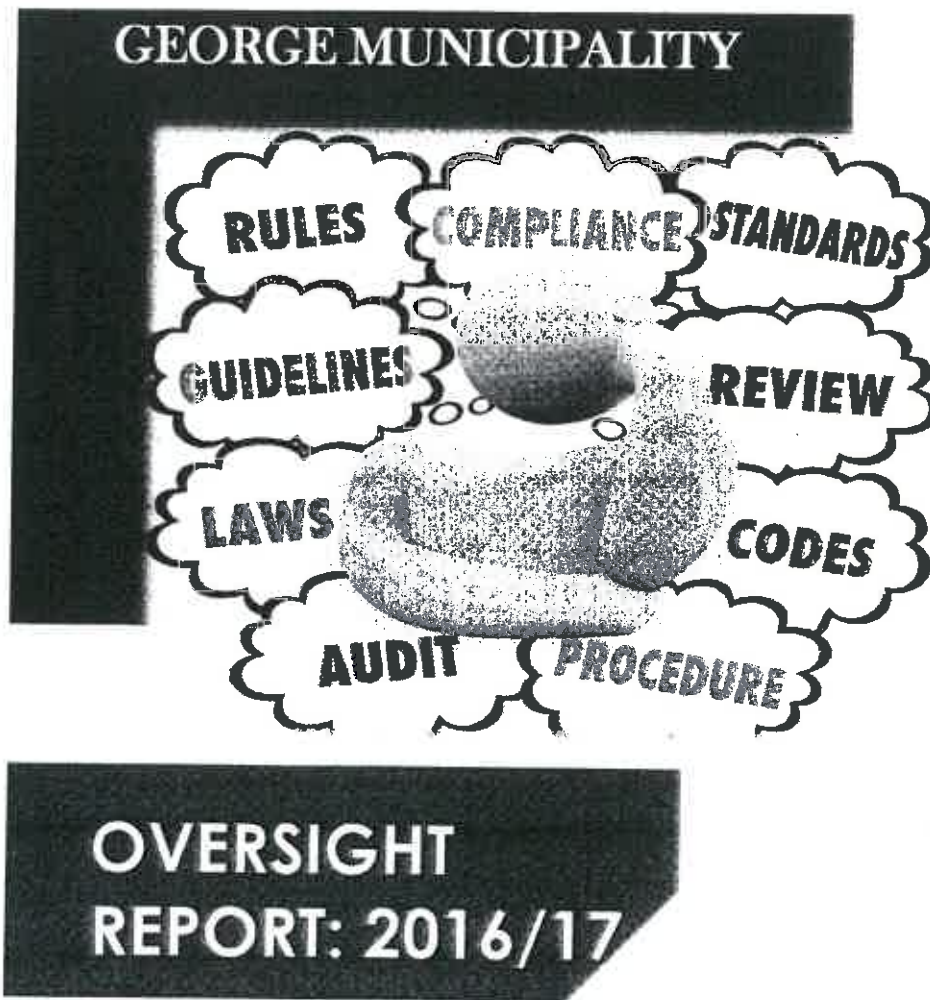
The process to consider and evaluate the 2016/2017 Annual Report is comprehensively expounded in the Oversight Report on the Annual Report attached as **Annexure "A"**.

RECOMMENDATION

that Council approves the Oversight Report.

ANNEXURE "A"

ITEM 14.13 ANNEXURE "A"

**MPAC Members:****Chairperson:** Cllr L Amies**Deputy Chairperson:** Cllr DJ Wessels

Cllr CM Clarke

Cllr RS Figeland

Cllr V Muller

Cllr E Stroebel

Cllr J du Toit

Cllr A Kwiit

Cllr W Harris

Cllr GJ van Niekerk





ITEM 14.13 ANNEXURE "A" CONTINUED

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• ANNEXURE "D" MR JAN WILLEM DE JAGER'S EMAIL	
• ANNEXURE "E" REVISED ANNUAL REPORT	



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FOREWORD BY THE CHAIRPERSON

The George Municipal Council has the responsibility to oversee the performance of the Municipality, as required by the Constitution of the Republic of South Africa, 1996, the Local Government: Municipal Finance Management Act, No. 56 of 2003 (MFMA) and the Local Government: Municipal Systems Act, No. 32 of 2000 (MSA). On 31 January 2018, Council considered the Draft 2016/2017 Annual Report of George Municipality and referred the Report to the Municipal Public Accounts Committee for further consideration and evaluation as well as the preparation of this Oversight Report.

The Oversight Report is the final major step in the annual reporting process of a municipality. Section 129 of the MFMA requires the Council to consider the Annual Report and to adopt an Oversight Report containing the Council's comments on the Annual Report. The Oversight Report is therefore clearly distinguished from the Annual Report. The Oversight Report is a report of the Municipal Council and follows consideration and consultation on the Annual Report by the Council itself.

The Municipal Public Accounts Committee of the George Municipality fulfils the oversight role of Council. The mandate of the Municipal Public Accounts Committee includes an analysis of the institution's Annual Report and the development of appropriate recommendations to Council.

The process that was followed for the consideration and evaluation of the 2016/2017 Annual Report can be summarised as follows:

DELIVERABLE AND PROCESS MANAGEMENT	DATE
Tabling of the Annual Report 2016/2017 in terms of Section of 127(2) of the MFMA	31 January 2018
Annual Report 2016/2017 made public in terms of 127 (5) of the MFMA	08 February - 10 March 2018
Memorandum from the Municipal Manager inviting all Directors, Councillors, Ward Committee members including the Chairperson of the Audit Committee to a MPAC information session on the Annual Report 2016/2017 (see Annexure "B")	14 February 2018
Municipal Public Accounts Committee meeting to consider and evaluate the 2016/2017 Annual Report (MPAC interacts with Municipal Manager, Directors and Ward Committee Members)	01 March 2018
Directorates responds to comments received; Email sent to all Directorates to respond on comments received	12 March 2018

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DELIVERABLE AND PROCESS MANAGEMENT	DATE
Municipal Public Accounts Committee meeting finalise the oversight process on the Annual Report	20 March 2018

The Municipal Public Accounts Committee noted both improvements in certain performance areas as reflected in the 2016/2017 Annual Report, but also unsatisfactory performance in some areas.

In conclusion

Inputs received from ward committee members were not all confined to the content of the Annual Report as anticipated but however the inputs given were highly appreciated as it assisted the Municipality to critically look into the reported information.

As the MPAC we are serious in ensuring that the public takes active participation in the oversight process and will endeavour to improve.

Finally, I would like to commend my fellow Municipal Public Accounts Committee members for their hard work and commitment. I would also like to thank the Municipal Officials for their support in the Oversight process. A word of thanks must also be given to the Office of the Auditor-General and the Performance Audit Committee for their input in the 2016/ 2017 Annual Report and oversight processes.

"A highlight for me in this financial year's oversight process, was to be able to involve ward committee members in the discussions and deliberations on the Annual Report for the first time in the history of George municipality"

**COUNCILLOR L ARRIES
CHAIRPERSON**

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ITEM 14.13 ANNEXURE "A" CONTINUED

1. STATUS OF PURPOSE OF MPAC

The Municipal Finance Management Act and Municipal Systems Act recognise that Council has a critical role to play to ensure better performance by municipal departments and entities. There now exists an explicit linkage between the strategic goals, set by Council through the IDP, which are translated into the budget, and the delivery of those goals which is reported in the Annual Report.

It is important for Council to ensure that the budget gives effect or expression to priorities contained in the IDP. A good budget will lay basis for better oversight and cement the contracts between the Executive/Council, the administration and public.

It is imperative to understand the accountability framework for municipalities in order to correctly understand the role of the Oversight Report as distinct from that of the Annual Report and any other reports required from the Municipality.

The following table displays the nature of the accountability framework for local government:

	Responsible for	Oversight over	Accountable to
Council	Approving policy and budget	Executive Mayor	Community
Executive Mayor	Policy, budgets, outcomes, management of / oversight over municipal manager	Municipal Manager	Council
Municipal Manager	Outputs and Implementation	The Administration	Executive Mayor
Chief Financial Officer and Senior Managers	Outputs and implementation	Financial Management and Operational Functions	Municipal Manager

The Oversight Report is the final major step in the annual reporting process of a municipality.

Section 129 of the Municipal Finance Management Act requires the Council to consider the Annual Report of its Municipality and to adopt an "oversight report" containing the Council's comments on the annual report.

The Oversight Report must include a statement whether the Council:

- has approved the annual report, with or without reservations;
- has rejected the annual report; or
- has referred the annual report back for revision of those components that can be revised.

The Oversight Report is a separate product from the Annual Report. The Annual Report is submitted to the Council by the Accounting Officer and the Executive Mayor and is part of the process for

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discharging accountability by the executive and administration for their performance in achieving objectives and goals set by the Municipality in the relevant financial year.

The Oversight Report follows consideration and consultation on the Annual Report and is considered to be a report of the Municipal Council to the community disclosing the level of success or otherwise, obtained with meeting the priority needs and desires of the community as contained in the IDP.

2. PROCESS FOLLOWED

On 31 January 2018, Council referred the 2016/2017 Annual Report to the Municipal Public Accounts Committee (MPAC), which performs the function of an Oversight Committee. The MPAC consists of the following Councillors:

- Cllr L Aries (Chairperson)
- Cllr DJ Wessels (Deputy Chairperson)
- Cllr CM Clarke
- Cllr RS Figeland
- Cllr V Muller
- Cllr E Stroebel
- Cllr J du Toit
- Cllr A Kiwit
- Cllr W Harris
- Cllr GJ van Niekerk

The Committee based its work on the following documents:

- 2016/2017 Annual Report
- MFMA, 2003
- National Treasury's Circular 32 – The Oversight Report
- National Treasury's Circulars 11 and 63 – The Annual Report.

Immediately after the Annual Report was tabled in Council, the Municipal Manager in accordance with Section 21 A of the MSA made the Annual Report public.

The 2016/2017 Annual Report was uploaded on the municipal website, also made available in the Office of the Manager: IDP, PMS & Public Participation, all area offices and all municipal libraries. An advertisement was placed in the George Herald and on George Municipality's website respectively, inviting members of the public to submit written comments or representations in connection with the Annual Report for the 2016/2017 financial year.

At the closing date (10 March 2018) only one (1) written comment was received. In addition to the above Section 21A (of the MSA) process, an information session was scheduled by MPAC with all

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ITEM 14.13 ANNEXURE "A" CONTINUED

Directors, Councillors, Ward Committees including the Chairperson of the Audit Committee where the consideration and evaluation of the Annual Report 2016/17 was deliberated upon. The information session allowed for questions and answers where Directors gave immediate responses to questions asked (see Minutes attached as Annexure "C").

3. COMMENTS AND DEPARTMENTAL RESPONSE ON THE 2016/2017 ANNUAL REPORT

Mr Jan Willem de Jager's comments were the only written submission (email dated 28 February 2018, attached as Annexure "D") received from the public:

No	Page	Comment	DEPARTMENTAL RESPONSE
1.	13	Table under 1.3.1: Expansion of telemetric system is listed twice.	Duplicate removed.
2.	14	Table under 1.3.2: Appointment of qualified staff in critical vacant posts is listed twice.	Duplicate removed.
3.	15	Table under 1.4.3: Last column – why give pre-audit outcomes? Better to use final, audited outcomes.	Directorate Finance
4.	15, 73, 174	Cost coverage indicated as 3.00 (page 15 and 174) and 3.38 (bottom page 73). Which is it?	Directorate Finance
5.	16	Table 1.4.4: Indicate which columns are 2016/17 and which 2015/16.	Directorate Finance
6.	16	Table 1.4.4: Actual column: Expenditure total differs from total expenditure on Statement of Financial Performance (page 7 of AFS)	Directorate Finance
7.	18	The KPI mentioned above "Component A" states that the spending of capital budget links to good governance and public participation . Is this accurate? On page 67 a similar KPI is listed at the very bottom (TL15), but this is not under "good governance", but rather " affordable quality services "? Also, the KPI on page 18 has an actual of 80%, but TL15 on page 67's actual is 67.2%?	PMS Office: Yes, it is accurate, as this is addressing the component of good governance w.r.t. financial viability. The Indicator is not only referring to TL15 but to all capital budget expenditure, and if closely inspected on can see that TL15 KPI description is not the same as the National KPI.
8.	31	List of forums under 2.3.1: Your CAE (Mr L Fourie) chairs the Eden District Internal Audit and Risk Management Forum. You could therefore include it here.	Internal Audit Acknowledge omission and will ensure that the Eden District Internal Audit Risk Management Forum is included.
9.	60	Table 2.12.2: Column 2 has "Aug 2016", but column 4 does not. Was the newsletter of Aug 2016 not distributed?	Communications: Omission noted and it should be included
10.	67	The actuals on TL15 (p 67), TL68 (p 68), TL30 (p 69) and TL32 (p 70) are extremely low. Corrective action listed under each does not provide sufficient reason as to why management was unable to spend this	All Directorates – Human Settlements: ▪ Not applicable to Human Settlements as well as Planning and Development Community Services:

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No	Page	Comment	DEPARTMENTAL RESPONSE																								
		much-needed budget. Recommendation: A clearer explanation of the reasons for the underspending and action plans to address this under-performance need to be provided and clearly referenced for the reader's attention at each of these KPIs. The percentage spending is worryingly low.	<ul style="list-style-type: none"> ▪ KPIS MENTIONED NOT APPLICABLE ON COMMUNITY SERVICES <p>ElectroTechnical Services:</p> <ul style="list-style-type: none"> ▪ Electrotechnical Services spend 79.96% of its budget. Only items where the relevant planning and preliminary designs have been done are to be included in the capital budget for the following year. This will allow that tenders can be advertised early in the financial year, allowing sufficient time for implementation. <p>PROTECTION SERVICES:</p> <ul style="list-style-type: none"> ▪ TL15 – Approval of the loan had to be given before the order could be placed. Two refuse trucks were ordered on 11/10/2016 and were delivered on 09/02/2017. The trucks were in service on 14/02/2017. ▪ TL24 – It was envisaged that phase 4 would have been rolled out in 2016/2017. The rolling out of this phase would have meant that the planned kilometres target would have been met. The roll out of Phase 4 was then postponed due to various reasons. Government is in discussions to find a solution and ensure that the following phase is rolled out as soon as possible. 																								
11.	80	<p>Component A: The total amount of households, indicated for the municipal area, is different throughout this section. For 2015/16 and 2016/17.</p> <table border="1"> <thead> <tr> <th></th><th>Page</th><th colspan="2">Amount of households</th></tr> <tr> <th></th><th></th><th>2015/16</th><th>2016/17</th></tr> </thead> <tbody> <tr> <td>Water</td><td>82</td><td>57997</td><td>59559</td></tr> <tr> <td>Sanitation</td><td>85</td><td>57997</td><td>60179</td></tr> <tr> <td>Electricity</td><td>89</td><td>42468</td><td>44801</td></tr> <tr> <td>Solid waste</td><td>92</td><td>52000</td><td>53200</td></tr> </tbody> </table> <p>Should the amount of households not be the same in each case? Like water and sanitation in 2015/16? I.e. why are the total households in the municipal area stated as 42468 for electricity for instance, but 52000 for solid waste? This confusion pulls through to table 3.3 on p 80.</p>		Page	Amount of households				2015/16	2016/17	Water	82	57997	59559	Sanitation	85	57997	60179	Electricity	89	42468	44801	Solid waste	92	52000	53200	<p>Directorate Civil Engineering:</p> <ul style="list-style-type: none"> ▪ The number of households for Water and Sanitation comes out of the Water Services Audit Report. ▪ These figures were projected from the 2011 Census data at a growth rate that was agreed upon by Civil Engineering Services and Human Settlement departments in January 2014. ▪ Historical growth rates from 2001 to 2011 were considered and a realistic growth rate was decided upon for each town. <p>Electrotechnical Services:</p> <ul style="list-style-type: none"> ▪ There are less residential prepaid meters installed as water meters, as there are a number of private developments and flats that have a bulk meter. The individual units are thus sub-metered by private companies, such as Fancourt. Hence, Electrotechnical Services will only have one registered customer for
	Page	Amount of households																									
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Water	82	57997	59559																								
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No	Page	Comment	DEPARTMENTAL RESPONSE																																								
			Fancourt, instead of all the separate residents.																																								
12.	85	Total number of households for 2015/16 do not add up. And second last grey line says "water" instead of "sanitation/sewerage".	Civil Services: <ul style="list-style-type: none"> Number of households for 2015/2016 should be 58017 Second last grey line should read "Sanitation/sewerage" and not "Water" 																																								
13.	112	2015/16 columns and "building cost" of 2016/17 do not add up.	Directorate Finance/ Directorate Human Settlements Human Error (Human Settlements)																																								
14.	131	Table 3.20.6 – "adj budget" and "actual exp" do not add up	Directorate Finance																																								
15.	136	Table 3.23.3 – "budget" does not add up	Directorate Finance																																								
16.	140-145	<p>It is noted that the targets for 2017/18 is many times lower than the actuals for 2016/17:</p> <table border="1"> <thead> <tr> <th>TL no. 2017/18</th><th>TL no. 2016/17</th><th>2017/18 target</th><th>Actual 2016/17</th></tr> </thead> <tbody> <tr> <td>1</td><td>9</td><td>294</td><td>503</td></tr> <tr> <td>9</td><td>25</td><td>10%</td><td>7.65%</td></tr> <tr> <td>16</td><td>43</td><td>90%</td><td>100%</td></tr> <tr> <td>23</td><td>28</td><td>85%</td><td>95%</td></tr> <tr> <td>26</td><td>30</td><td>85%</td><td>93%</td></tr> <tr> <td>27</td><td>31</td><td>85%</td><td>92.63%</td></tr> <tr> <td>39</td><td>2</td><td>39,000</td><td>42,313</td></tr> <tr> <td>40</td><td>3</td><td>35,000</td><td>36,831</td></tr> <tr> <td>50</td><td>49</td><td>96%</td><td>104.96%</td></tr> </tbody> </table>	TL no. 2017/18	TL no. 2016/17	2017/18 target	Actual 2016/17	1	9	294	503	9	25	10%	7.65%	16	43	90%	100%	23	28	85%	95%	26	30	85%	93%	27	31	85%	92.63%	39	2	39,000	42,313	40	3	35,000	36,831	50	49	96%	104.96%	All Directorates – Not applicable to Human Settlements as well as Planning and Development Community Services: TL 1 – TARGET TO BE RECONSIDERED- EPWP FUNCTION REPORT TO DIRECTORATE CORPORATE SERVICES FROM DES 2017 TL 16 TARGET TO BE RECONSIDERED- MIG FUNDING A FUNCTION OF CIVIL ENGINEERING SERVICES AND IT WAS REQUESTED TO BE TRANSFERRED TO THE CORRECT DEPT Protection Services: • TL25 – The annual target was adjusted downwards to a more realistic target.
TL no. 2017/18	TL no. 2016/17	2017/18 target	Actual 2016/17																																								
1	9	294	503																																								
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17.	147	Table 4.2.2: Female A does not add up	Corporate Service: Amended in line with our records																																								
18.	148	<p>Table 4.2.4: Male I and Female I is 2, but is 1 on previous page.</p> <p>Total permanent and Grant total in grey lines do not add up to 986 and 1177 respectively.</p>	Corporate Service: Amended in line with our records																																								
19.	149	Table 4.4: Total at end of 2016/17 if 986. But taking total at end of 2015/16 (978), adding new appointments (46) and deducting terminations during the year (42) does not equal 986?	Corporate Service: Amended in line with our records																																								
20.	156	First table: 2016/17 Total Operating Expenditure is different from Total Expenditure in Statement of Financial Performance (AFS p 7), but 2015/16's figures are the same.	Directorate Finance																																								
21.	159	2016/17 Actual: Indicates net deficit for the year (-R158m), but Statement of Financial Performance (AFS p 7) has net surplus (R63m).	Directorate Finance																																								

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ITEM 14.13 ANNEXURE "A" CONTINUED

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No	Page	Comment	DEPARTMENTAL RESPONSE																
22.	159	Capital addition in AFS total R213.5m (PPE = Intangibles). Why is this total Actual only R213m? Page 176 shows the 2016/17 actual capital expenditure as R213.5m correctly.	Directorate Finance																
23.	159	Financial position section: all figures are wrong, except last line. Compared to Statement of Fin Position (AFS p 6) – 2015/16 and 2016/17	Directorate Finance																
24.	159	Cash/cash equivalents at year end differs from totals as per cashflow in AFS p 9.	Directorate Finance																
25.	161	Table 5.1.2: 2016/17 Actual does not add up	Directorate Finance																
26.	162	Table 5.1.3: 2016/17 Actual does not add up	Directorate Finance																
27.	162	Table 5.1.4: 2016/17 Actual does not add up	Directorate Finance																
28.	163	Total operational revenue in section 5.2 tables do not equal related service's revenue as per table 5.1.2. Total operational expenditure in section 5.2 tables do not equal related service's operating costs as per table 5.1.4.	Directorate Finance																
29.	170	Table 5.3.1: 2016/17 Actual differs from conditions met for applicable grant in notes to the financial statements:	Directorate Finance																
		<table> <tr> <th>Grant</th><th>AR (R'000)</th><th>AFS (R'000)</th><th>AFS page</th></tr> <tr> <td>LG Seta</td><td>826</td><td>1,726</td><td>79</td></tr> <tr> <td>MIG Capital</td><td>34,455</td><td>36,368</td><td>74</td></tr> <tr> <td>INEP</td><td>9,500</td><td>-</td><td>74</td></tr> </table>	Grant	AR (R'000)	AFS (R'000)	AFS page	LG Seta	826	1,726	79	MIG Capital	34,455	36,368	74	INEP	9,500	-	74	
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30.	171	2016/17 Actual does not add up	Directorate Finance																
31.	172	Header of table 5.3.2 states "excl MIG", but MIG is included in table that follows	Directorate Finance																
32.	172	Table 5.3.2: 2016/17 Actual differs from conditions met for applicable grant in notes to the financial statements:	Directorate Finance																
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34.	175	Capital addition in AFS total R213.5m (PPE = Intangibles). Why is this total of 2016/17 Actual only R213m? Page 176 shows the 2016/17 actual capital expenditure as R213.5m correctly.	Directorate Finance																
35.	176	Percentage of exp (above 5.7) does not add up to 100 in column 2 and 4.	Directorate Finance																
36.	179	Tables in 5.9 and 5.10: "Difference" line is incorrect by 1,000 times	Directorate Finance																

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ITEM 14.13 ANNEXURE "A" CONTINUED

No	Page	Comment	DEPARTMENTAL RESPONSE
37.	184	No page number at the bottom of the page.	PMS Office: Noted, number will be included.

4. SUMMARY OF COMMENTS, RECOMMENDATIONS AND CONCLUSIONS ON THE ANNUAL REPORT 2016/2017

The 2016/2017 Annual Report reflects a substantial and positive improvement in George Municipality's annual planning, budgeting and reporting processes. It is a significant improvement over the previous years' Annual report. The Annual Report complies with the requirements of the MFMA and National Treasury's guidelines for annual reports. It is further noted that the required information in terms of the MFMA is included. More specifically, the 2016/2017 Annual Report contains *inter alia*:

- the annual financial statements;
- Auditor-General's audit report;
- the annual performance report of the Municipality and
- recommendations of the Municipality's Audit Committee.

Despite the significant improvement in the Annual Report and that most required elements are included; improvement is still needed in critical areas. It is unacceptable for a document which was presented to Council, to various Government Departments and to the general public should contain so many errors which could have been avoided had proper care been exercised at Directorate level prior to submission. Furthermore, innovative public participation strategies must be explored to improve the manner in which the Annual Report is communicated to the public in future. The 2016/2017 Annual Report as tabled in Council on 31 January 2018 is revised in accordance with the comments made / received from various role-players during the oversight process (see attached as **Annexure "D"**).

Section 129(1) of the MFMA stipulates that the Council of a Municipality must consider the annual report of the Municipality by no later than two months from the date on which the annual report was tabled in Council in terms of Section 127, adopt an oversight report containing the Council's comments on the annual report, which must include a statement whether the Council-

- (a) has approved the annual report with or without reservations;
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised.

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**ITEM 14.13 ANNEXURE "A" CONTINUED**

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After evaluating the content of the Annual Report and taking into consideration all comments and deliberations at the MPAC meetings (see MPAC Minutes attached as **Annexure "C"**), it is recommended that the Annual Report be adopted without reservations, but that Council should comprehensively note all comments by the MPAC including all the minutes of meetings held.

5. RECOMMENDATIONS TO COUNCIL

Council having fully considered the George Municipality's 2016/2017 Annual Report, resolves that:

- (a) The Oversight Report on the 2016/2017 Annual Report as Annexure "A" **BE ADOPTED**;
- (b) The revised 2016/2017 Annual Report attached as **Annexure "E"** **BE APPROVED** without reservations;
- (c) The Oversight Report on the 2016/2017 Annual Report be made public in accordance with Section 129(3) of the Local Government: Municipal Finance Management Act, No.56 of 2003;
- (d) the Oversight Report on the 2016/2017 Annual Report **BE SUBMITTED** to the Provincial Legislature in accordance with Section 132(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003.

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ITEM 14.13 ANNEXURE "B"

ANNEXURE 'B'

MEMORANDUM



POSBUS/PO BOX 19 GEORGE 6530
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**KANTOOR VAN DIE MUNISIPALE BESTUURDER
OFFICE OF THE MUNICIPAL MANAGER**

AAN: TO:	ALL DIRECTORS/ACTING DIRECTORS/COUNCILLORS/WARD COMMITTEE MEMBERS/ CHAIRPERSON OF THE AUDIT COMMITTEE
VERW: REF:	15/1/11
VAN: FROM:	MUNICIPAL MANAGER
AFSKRIFTE: CC:	SPEAKER'S OFFICE
DATUM: DATE:	16 FEBRUARY 2018
INSAKE: REGARDING:	CONSIDERATION AND EVALUATION OF THE 2016/2017 ANNUAL REPORT BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

1. PURPOSE

The purpose of this memorandum is to request the attendance and participation of all Directors/ Acting Directors, Councillors and Ward Committees during the forthcoming Municipal Public Accounts Committee meeting. This meeting will be facilitated as part of the oversight process to consider and evaluate the 2016/2017 Annual Report. The overall objective being to establish an appropriate mechanism to enable Councillors and Ward Committees to fully digest and discuss the Annual Report contents.

2. BACKGROUND AND DISCUSSION

On 31 January 2018, the George Municipal Council resolved *inter alia*; "that the Annual Report for the 2016/2017 financial year attached as Annexure "A" be referred to the Municipal Public Accounts Committee for further consideration and evaluation".

In compliance with the above Council resolution, the Municipal Public Accounts Committee (MPAC) has convened a meeting to consider and evaluate the 2016/2017 Annual Report. This meeting is planned as follows:

This meeting is planned as follows:

Date: 1 March 2018

Venue: Main Hall - Civic Centre, George Municipality Main Building, York Street

Time: 09h00

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**ITEM 14.13 ANNEXURE "B" CONTINUED**

Copies of the 2016/2017 Annual Report are available on the municipal website (www.george.gov.za) at all Municipal Libraries and Area Offices, and will be distributed to all the invited participants. It is advisable that you acquaint yourselves with the contents to ensure a meaningful contribution during the meeting. Ward Councillors are respectfully requested to share the document with their respective Ward Committees as only one copy will be provided per ward.

3. EXPECTATION FROM DIRECTORS/ ACTING DIRECTORS/ OFFICIALS:

To provide response(s) to question(s)/clarity related to their area of responsibility.

4. CONCLUSION

For ease of reference, kindly refer to the attached programme.

Yours sincerely



T. BOTHA
MUNICIPAL MANAGER

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018

ITEM 14.13 ANNEXURE "C"

ANNEXURE "C"

MUNISIPALITEIT

GEORGE

MUNICIPALITY

MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)
MEETING HELD IN THE MAIN HALL, CIVIC
CENTRE, YORK STREET, GEORGE ON THURSDAY, 01 MARCH 2018 AT 09:25**

The Chairperson cordially welcomed everyone present.

Councillor Du Toit opened the meeting with a prayer.

1.1 PRESENT

Councillors L H Arries (Chairperson)
D J Wessels (Deputy Chairperson)

Alderman C M A Clarke
J Du Toit
W T Harris
A Kiwit
E Stroebel
G J Van Niekerk

PORTFOLIO COUNCILLORS

Councillor E P De Villiers

ALSO PRESENT

Acting Municipal Manager (Mr W Hendricks)
Acting Director: Corporate Services (Mr S James)
Director: Financial Services (Mr K Jordaan)
Director: Protection Services (Mr S Erasmus)
Acting Director: Electrotechnical Services (Mr K Wilken)
Director: Human Settlements (Mr C Lubbe)
Director: Civil Engineering Services (Mr R Wesso)
Acting Deputy Director: Human Settlements (Mr E Herandien)
Deputy Director: Planning (Mr S Carstens)
Deputy Director: Corporate Services (Human Resources) (Mr T Roodman)
Deputy Director: Finance (Operations) (Mr M M Cupido)
Deputy Director: Finance (Expenditure & SCM) (Mrs Z Van Rooyen)
Deputy Director: Finance (Budget) (Mr L Wallace)
Deputy Director: Civil Engineering Services (Streets & Stormwater) (Mr L Daniels)
Deputy Director: Civil Engineering Services (Water & Sanitation) (Mr H Jansen)
Deputy Director: Internal Audit (Mr L Fourie)
PTOO (Mrs L Meiring)
Senior Manager: Environmental Affairs (Mr G Goosen)

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**ITEM 14.13 ANNEXURE "C" CONTINUED**MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

Senior Manager: Community Development (Mr S Marillac)
Manager: Parks & Gardens (Mr R Loubser)
Manager: Emergency Services (Mr N Barnard)
Manager: Traffic Services (Mr D Saptoe)
Manager: Human Resources (Organisational Efficiency Improvement) (Mr M Eksteen)
Manager: IDP & PMS (Dr S Ngqele)
Manager: Planning: Electrotechnical Services (Mr D Esterhuysen)
Manager: Committee Services (Miss R P Bredenkamp)
Senior Committee Officer: Committee Services (Miss C S Jansen)
PMS Coordinator (Ms T Twani)
Administrative Officer: IDP & PMS (Ms R Le Fleur)
Acting Word Processing Officer: Committee Services (Ms D Bredenkamp)

ALSO PRESENT

Ward Committees
Members of the public
Members of the media

1.2.1 APPLICATIONS FOR LEAVE OF ABSENCE

Municipal Manager (Mr T Botha)

1.2.2 ABSENT WITHOUT LEAVE OF ABSENCE

Councillors R S Figland
V Muller

1.2.3 STATEMENTS BY THE CHAIRPERSON

The Chairperson explained the purpose of today's meeting as well as the purpose of the Annual Report. She confirmed that the Annual Report has been extensively advertised and will be available up until 10 March 2018 for comments from the public. She stated that any questions pertaining to the Annual Report can be directed to the relevant Directorate until 10 March 2018.

The Chairperson called on the Manager: IDP & PMS (Dr S Ngqele) to brief all present on the orientation of the meeting.

The Manager: IDP & PMS (Dr S Ngqele) explained the order of the meeting proceedings. (See attached as **Annexure "A"** to these minutes.)

NOTED

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018

ITEM 14.13 ANNEXURE "C" CONTINUED

MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

2. **DISCUSSION****Office of the Municipal Manager**

The chapter contained in the Annual Report 2016/2017 relating to the Office of the Municipal Manager was presented to the Committee for questions and discussion.

'n Lid van die Wykskomitee van Wyk 6 het genoem dat die Munisipale Bestuurder nog nie die gemeenskap van George toegesprek het nie. Hy het versoek dat die Munisipale Bestuurder homself aan die gemeenskap moet voorstel en homself vergewis van die omstandighede in die onderskeie wyke in George.

Die Waarnemende Munisipale Bestuurder (Mnr W Hendricks) het genoem dat hy die bogenoemde versoek aan die Munisipale Bestuurder sal oordra.

A member of the public stated that they did not receive the Annual Report.

Dr Ngqele explained that the Ward Councillors were requested to convene and discuss the report with their members.

RECOMMENDATION

that the report applicable to the Office of the Municipal Manager be accepted.

Directorate: Corporate Services

Die hoofstuk vervat in die Jaarverslag 2016/2017 met betrekking tot die Departement: Korporatiewe Dienste is aan die Komitee vir bespreking voorgehou.

Councillor Mdaka expressed concern regarding the cleanliness of the halls.

The Acting Director: Corporate Services (Mr S James) stated that halls are cleaned regularly and explained the challenges experienced in this regard.

'n Lid van die publiek van Wyk 7 het die swak toestand van die gemeenskapsaal in Rosemoor aan die lede voorgehou. Sy het daarop gewys dat die jeug die heining om die saal afbreek ten einde toegang tot die gratis Wi-Fi te verkry. Sy was van mening dat daar 'n spesiale area vir geskep moet word waar die gemeenskap toegang kan kry tot die Wi-Fi.

The Chairperson requested that input be made based on the content of the Annual Report.

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The Acting Director: Corporate Services (Mr S James) acknowledged the abovementioned concerns. He explained that the Directorate has a list of maintenance issues which is dealt with accordingly. He stated that one does not have to be inside the fence area around the hall in order to access the Wi-Fi and that a notice to confirm the aforementioned will be erected.

A member of the public stated that many NPO's at the Thusong Centre are not generating any income but must still pay rent. He enquired whether George Municipality can subsidize them in this regard.

The Acting Director: Corporate Services (Mr S James) explained that the NPO's signed an agreement which states that they must be self-sufficient. He stated that a report will be submitted to the relevant Section 80 Committee in this regard.

A member from the public from Syferfontein, enquired how long they must wait for the repair of their hall. He stated that the community of Syferfontein would repair the hall themselves if the Municipality does not act in this regard.

The Acting Municipal Manager (Mr W Hendricks) provided feedback in the abovementioned regard. He explained that the request regarding the hall in Syferfontein was submitted to the Directorate: Corporate Services and that it may take a while to address all the complaints received.

A member of the public from Ward 19 referred to the statistics pertaining to sick leave. He enquired what measures have been taken to curb the high volume absenteeism numbers.

The Acting Director: Corporate Services (Mr S James) responded to the abovementioned question and explained the procedures pertaining to leave and sick leave.

'n Lid van die publiek van Wyk 3 het haar kommer uitgespreek oor die toename in siekverlof. Sy het verneem of kraam, siek en- gewone verlof apart gestipuleer kan word.

A Member from the public from Ward 19 expressed concern regarding the vacancies in semi-skilled and unskilled labour areas.

A member from the public from Ward 19 explained his understanding of the organigram in terms of needs analysis. He stated that vacancies speak to absenteeism which in turns leads to being overwhelmed and absent from work.

The Deputy Director: Corporate Services (HR) (Mr T Roodman) provided feedback in terms of the abovementioned statement.

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**ITEM 14.13 ANNEXURE "C" CONTINUED**MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018**RECOMMENDATION**

- a) that the concerns of the public pertaining to the maintaining of halls be noted;
- b) that the report applicable to the Directorate: Corporate Services be accepted.

Directorate: Civil Engineering Services

The chapter contained in the Annual Report 2016/2017 relating to the Directorate: Civil Engineering Services was presented to the Committee for questions and discussions.

'n Lid van die publiek van Wyk 6 het sy kommer uitgespreek oor die herhaalde probleme wat met verstopte dreine in sy wyk ervaar word. Hy was van mening dat die betrokke gemeenskap afgeskeep word en dat dit die plig van die Munisipaliteit is om na die inwoners van George om te sien. Hy het versoek dat die persone wie verantwoordelik is vir die herstel van dreineringspype aangespreek moet word.

Die Direkteur: Siviele Ingenieursdienste (Mnr R Wesso) het kennis geneem van die bogenoemde. Hy het onderneem om die aangeleentheid met die betrokke personeel op te neem.

Die Voorsitter het weereens beklemtoon dat die inhoud van die verslag aangespreek moet word.

Councillor Mdaka stated that similar problems as mentioned by the previous speaker from Ward 6, is experienced in Thembaletu. She mentioned further that the roads in Thembaletu are dirty and filthy and that the Civil Engineering Services Department had promised to clean it up. She was of the opinion that one-on-one sessions with the departments are not efficient and that they are here today to obtain immediate answers.

Councillor Rooiland concurred with Councillor Mdaka.

The Director: Civil Engineering Services (Mr R Wesso) mentioned that he was willing to meet with Councillors Faith and Rooiland for a ward inspection in order to address the problems experienced. He stated that he was available on his cellphone and that Councillors could contact him anytime.

'n Lid van die publiek van Syferfontein was of the opinion that there was no service delivery in Syferfontein.

'n Lid van die publiek van Borchards het die probleme wat hul in dié betrokke wyk met rioolpype ervaar, beklemtoon. Hy het genoem dat die amptenare wat

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**ITEM 14.13 ANNEXURE "C" CONTINUED**MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

veronderstel is om die pype te herstel eers vanaf 14:00 begin werk aan die probleem en die pype ook oop los.

A member of the public from Ward 13 stated that water was polluted because of drainage problems and that they were promised that the faulty pipes would be replaced.

'n Lid van die publiek van Protea Park het verwys na die paaie in haar wyk. Sy het versoek dat die paaie geplavei en nie geteer moet word nie. Sy was van mening dat die gemeenskap nie uit geteerde paaie sal baatvind nie omrede dit herhaadelik herstel sal moet word.

RECOMMENDATION

- (a) that the concerns of the public be noted;
- (b) that the report applicable to the Directorate: Civil Engineering Services be accepted.

At this stage, the time being 11:00, the Chairperson adjourned the meeting. The meeting reconvened at 11:25.

Directorate: Human Settlements and Development Planning

The chapter contained in the Annual Report 2016/2017 relating to the Directorate: Human Settlements and Development Planning was presented to the Committee for questions and discussions.

'n Lid van die publiek het verneem na die behuisingswaglys asook die briewe rakende die metrogronde. Hy het genoem dat dié briewe die gemeenskap verwar en het uitklaring in dié verband versoek. Hy het verneem watter plan in plek is vir behuising in die onderskeie gemeenskappe.

'n Lid van die publiek van Wyk 6 het sy kommer oor die toestand van grond in sy wyk uitgespreek.

'n Lid van die publiek van Wyk 1 het terugvoer versoek oor die behuisingsprojek in Blanco omrede daar aanvanklik teen einde November 2017 reeds terugvoer verskaf sou word.

A member of the public explained the challenges which they are experiencing pertaining to inadequate housing. He mentioned that the roofs of houses are blown off during storms.

(Councillor Mdaka provided input in Xhosa). She was of the opinion that gumplast must not be used anymore.

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The Director: Human Settlements (Mr C Lubbe) provided feedback regarding the abovementioned concerns. He explained that certain informal settlements will be accommodated into the metro grounds. He stated that the Golden Valley project would apply to the people within Blanco and that all funding comes from the Provincial Government. The Director: Human Settlements (Mr C Lubbe) explained the process pertaining to the eradication of informal settlements. He explained the progress pertaining to GAP Housing in the Blanco buffer strip and stated that there are currently proposals on the table with regards thereto. He also confirmed that the ownership of land behind Thembaletu vests with the Provincial Government.

RECOMMENDATION

- (a) that the concerns of the public be noted;
- (b) that the report applicable to the Directorate: Human Settlements and Planning Development be accepted.

Directorate: Financial Services

The chapter contained in the Annual Report 2016/2017 relating to the Directorate: Financial Services was presented to the Committee for questions and discussion.

'n Lid van die publiek van Wyk 25 het sy kommer uitgespreek oor gestremde persone wat geen werk in Uniondale kry nie. Hy het daarop gewys dat hul slegs van staatstoelae afhanklik is en dat dit onaanvaarbaar is.

'n Lid van die publiek van Wyk 6 het verneem na die R100 000.00 toelae wat voorheen aan wyke toegestaan is en of dit nog bestaan.

'n Lid van die publiek van Maraikamp het verwys na die persone wat vullis optel en het daarop gewys dat dit elke keer dieselfde wekers is. Sy was van mening dat ander ook geleentheid gegun moet word om die werk te verrig.

Die Direkteur: Finansiële Dienste (Mnr K Jordaan) het daarop gewys dat die R100 000.00 projekte nie meer bestaan nie.

The Director: Financial Services (Mr K Jordaan) explained that a Public Cleansing Programme, War on Waste, was currently in place therefor the R100 000.00 project does not exist anymore.

A member of the public from Ward 19 enquired about the financial statements. He referred to page 157 of the Annual Report and requested clarity on other

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**ITEM 14.13 ANNEXURE "C" CONTINUED**MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

benefits and allowance. He enquired about the reason why fines decreased by 50%.

The Director: Financial Services (Mr K Jordaan) provided feedback in the abovementioned regard.

A member of the public enquired why the R100 000.00 project was removed without proper consultation with the Ward Committees.

Councillor Mdaka enquired about the meter readings and how the readings were being calculated because she has not seen a meter box at her house.

The Deputy Director: Financial Services (Mr M Cupido) provided feedback with regards to meter readings. He explained that Council had put out a tender in this regards. He stated that he would investigate the matter with regards to meter readings at Councillor Mdaka's house.

A member of the public stated that Ward Committee members were putting forward their complaints in line with what has been done. He stated further that the time was too limited to peruse the report at hand.

A member of the public requested that the R100 000.00 project be reinstated with immediate effect.

RECOMMENDATION

- a) that the concerns of the Ward Committees regarding the R100 000.0 projects be noted;
- b) that the report pertaining to the Directorate: Financial Services be accepted.

At this stage, the time being 13:09, the Chairperson adjourned the meeting for lunch. The meeting reconvened at 14:13.

'n Lid van die publiek het daarop gewys dat die R100 000.000 projek dringend in belang van die gemeenskappe, benodig word. Hy was van mening dat kommunikasie met die Wykskomitees verbeter moet word.

Directorate Electro-Technical Services

The chapter contained in the Annual Report 2016/2017 relating to the Directorate: Electro-Technical Services was presented to the Committee for questions and discussion.

A member of the public raised his concern with regards to illegal electricity in the squatter camps of Thembaletu. He was of the opinion that the only way to curb

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this problem was to provide them with their own electricity. He stated that the number of people in Thembaletu is growing.

A member of the public stated that she reported faulty street lights in Councillor Mooi's ward in October 2017 and that there had still been no response in this regard. She requested immediate action in this regard.

'n Lid van die publiek het sy kommer uitgespreek oor die kragverkope by sekere winkels in die wyke. Hy het daarop gewys dat hul meer moet betaal vir 'n sekere aantal "units" krag. Hy het ook versoek dat daar ten minste een spreilig in sy wyk aangebring moet word.

Councillor Mdaka congratulated the Directorate Electrotechnical Services for providing electricity for 120 homes in Thembaletu.

The Acting Director: Electrotechnical Services (Mr K Wilken) responded to the abovementioned concerns. He stated that the illegal electricity connections are a big problem and that it will be addressed. He explained how the concerns mentioned, will be addressed. He stated that the purchasing of electricity resorted under the Directorate: Financial Services and that he would consult with them in this regard.

A member of the public enquired why individual lights were used instead of spotlights.

The Manager: Planning: Electrotechnical Services (Mr D Esterhuysen) confirmed that the tender with regards to high mast lights was put out the day before.

RECOMMENDATION

- (a) that the concerns of the public be noted;
- (b) that the report applicable to the Directorate: Electro-Technical Services be accepted.

Directorate: Community Services

The chapter contained in the Annual Report 2016/2017 relating to the Directorate: Community Services was presented to the Committee for questions and discussion.

A member of the public from Ward 19 referred to page 131, table 3.20.6 of the Annual Report and requested that Pacaltsdorp Sport field be urgently attended to.

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'n Lid van die publiek het versoek dat daar 'n sportveld in Protea Park aangebring moet word.

'n Lid van die publiek het verneem na die rol van die Sosiale Ontwikkeling Departement met betrekking tot mense op die straat. Hy was ook van mening dat die EPWP afdeling ondersoek moet word.

'n Lid van die publiek het versoek dat die E-Sentrum weer op die been gebring moet word. Sy het versoek dat 'n mobiele biblioteek vir die jeug aangebring moet word.

A member of the public expressed his concern regarding the state of parks and cemetery in Thembaletu as well as the activities taking place in these areas.

Councillor Mdaka stated that no maintenance or upgrading has been done on sport fields. She requested that refuse bags be distributed in Thembaletu.

A member from the public from Syferfontein enquired when the sport field in his ward would be upgraded.

The Director: Community Services (Mr W Hendricks) provided feedback on the abovementioned concerns. He stated that the EPWP Department resorts under the Directorate: Corporate Services. He explained that the tender for black refuse bags was concluded the previous day and that it would be distributed immediately.

The Manager: Parks and Gardens (Mr R Loubser) provided feedback regarding the parks and cemetery in Thembaletu and the challenges, in terms of vandalism, faced in this regard.

RECOMMENDATION

- (a) that the concerns of the public be noted;
- (b) that the report applicable to the Directorate: Community Services be accepted.

Directorate: Protection Services

The chapter contained in the Annual Report 2016/2017 relating to the Directorate: Protection Services was presented to the Committee for questions and discussion.

None.



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AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018

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MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

The meeting closed at 15:30.

CONFIRMED

L H Arries
CHAIRPERSON

DATE _____

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ANNEXURE



AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018

ITEM 14.13 ANNEXURE "C" CONTINUED



MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

ITEM 1.2.3 ANNEXURE "A"



**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE
(MPAC): INFORMATION SESSION**

Date:

01 MARCH 2018

Venue:

**Main Hall - Civic Centre, George Municipality Main
Building, York Street**

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018**ITEM 14.13 ANNEXURE "C" CONTINUED**MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018**ITEM 1.2.3 ANNEXURE "A" CONTINUED****Overall objective of the session:**

For Municipal Public Accounts Committee (MPAC) to consider and evaluate the 2016/17 Annual Report.

PROGRAMME

TIME	ACTIVITY	RESPONSIBILITY
08:00 – 09:00	Registration and Tea	ALL
09:00 – 09:10	Opening and Welcoming	Executive Mayor: Mr MG Naik
09:00 – 09:15	Purpose of the Session	MPAC Chairperson: Cllr L Arries
09:15 – 09:25	Programme orientation	Manager IDP/PMS & Public Participation: Dr S Ngqele
DISCUSSIONS ON THE ANNUAL REPORT		
09:25 – 09:50	Office of the Municipal Manager	Municipal Manager: Mr T Botha
09:50 – 10:20	Department Corporate Services	Acting Director: Mr S James
10:20 – 10:40	Department Civil Engineering Services	Director: Mr R Wesso
10:40 – 11:10	Department Human Settlements and Development Planning	Director: Mr C Lubbe
11:10 – 12:40	Department Financial Services	Director: Mr K Jordaan
12:40 – 13:00	Department Electro-Technical Services	Acting Director: Mr K Wilken
13:00 – 13:35	LUNCH	ALL
13:35 – 14:10	Department Community Services	Director: Mr W Hendricks
14:10 – 14:40	Department Protection Services	Director: Mr S Erasmus
14:40 – 14:45	Closure and way forward	MPAC Chairperson: Cllr L Arries

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ITEM 1.2.3 ANNEXURE "A" CONTINUED

**SCHEDULE FOR THE CONSIDERATION AND EVALUATION OF THE ANNUAL REPORT FOR THE
2016/2017 FINANCIAL YEAR**

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE: INFORMATION SESSIONS

To be held in the MAIN HALL, GROUND FLOOR, CIVIC CENTRE,
on 01 MARCH 2018 at 09:00

DEPARTMENT Office of the Municipal Manager	PAGE NUMBER(S)	GUIDING HEADINGS/SUB-HEADINGS
	Pg 32- pg 37	Ward Committees
	Pg 38- pg 41	Risk Management
	Top of pg 41	Anti-Corruption & Anti-Fraud
	Pg 41 - pg 49	Audit Committee & Internal Audit
	Middle pg 56 - pg 57	By-Laws & Policies
	Middle pg 57 - pg 61	Website & Communication
	Pg 62 - pg 64	Overview of Performance within the Organisation/ Organisation Performance
	Middle pg 77	Service Provider Performance
	Pg 113 - pg 116	Local Economic Development
	Pg 133 - top of pg 135	Office of the MM: Highlights & Challenges, etc
	Refer to the relevant Annexure	Annexure C: Report of the Performance Audit Committee (Chairperson of the Committee)
Corporate Services	Middle page 16 - top pg 17	Organisational Development Overview
	Middle pg 18 - top pg 30	Political Governance Structure: Council/Council Committees
	Middle pg 30	Administrative Governance Structure
	Middle pg 135 - middle of pg 136	Administration - Total employees
	Bottom pg 135 - top 140	Human Resource Services & Total employees
	Pg 146 - pg 157	Organisational Development: Municipal Workforce
	Bottom of pg 131 - pg 132	Community halls, facilities & Thusing Centres

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ITEM 14.13 ANNEXURE "C" CONTINUED

MINUTES: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 01 MARCH 2018

ITEM 1.2.3 ANNEXURE "A" CONTINUED

DEPARTMENT	PAGE NUMBER(S)	GUIDING HEADINGS/SUB-HEADINGS
Civil Engineering Services	Pg 80- top of pg 84	Water provision: highlights, challenges, etc.
	Middle of pg 84 - top 87	Waste Water (Sanitation) Provision: highlights, challenges, etc.
	Bottom of pg 99 - top of pg 104	Road Transport: Tarred roads, storm water etc.
Human Settlements & Development Planning	Pg 94 - top of pg 98	Housing, highlights, challenges, housing waiting list etc.
	Top of pg 135 -pg 112	Planning and Development, Statistics on Building Plan approvals etc.
Financial Services	Bottom pg 14 - middle pg 16	Financial Health Overview
	Top/middle of pg 49 - top of pg 56	Supply Chain Management
	Pg 136 - middle of 138	Financial Services: highlights, challenges, etc
	Middle of pg 98 - top of pg 99	Free Basic Services and Indigent Support
	Pg 158 - pg 180	Statement of Financial Performance etc.
	Pg 181 - pg 182	Auditor General Audit Findings
	Refer to the relevant Annexure	Annexure A: Financial Statements
	Refer to the relevant Annexure	Annexure B: Report of the Auditor-General
Electro-Technical Services		
	Middle of pg 87 - pg 91	Electricity Services

AGENDA ORDINARY COUNCIL MEETING 28 MARCH 2018

ITEM 14.13 ANNEXURE "D"

ANNEXURE D**Thobeka Twani**

From: Magda Meyer
Sent: 28 February 2018 14:33
To: Thobeka Twani; Ronel Le Fleur
Subject: FW: 2016/17 Draft Annual Report: Comments
Attachments: George 201617 AR - comments.docx

From: Trevor Botha
Sent: Wednesday, 28 February 2018 13:57
To: Sandile Ngqele <sandile@george.org.za>; Magda Meyer <mameyer@george.gov.za>
Cc: Tracy Du Plooy <Tlduplooy@george.gov.za>
Subject: FW: 2016/17 Draft Annual Report: Comments

From: Jan-Willem [mailto:jwdejager@gmail.com]
Sent: Wednesday, 28 February 2018 09:39
To: Trevor Botha <Tbotha@george.gov.za>; Tracy Du Plooy <Tlduplooy@george.gov.za>
Subject: 2016/17 Draft Annual Report: Comments

Good day Mr Botha

Working through the 2016/17 Draft Annual Report was a very interesting and informative exercise. Thank you for the information contained in the document and congratulations on another clean audit report for the year under review.

Please find a few comments as per the municipality's invitation to the community under MFMA s127(5)(a)(ii) that I noted as I was going through the content of the report.

Best regards
J-W de Jager

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